

## Registration of A BIRTH in Hungary

The registration of a child's birth outside Hungary can be registered with the Hungarian authorities by application through the Embassy's Consular Section. At the same time, an application for a passport can also be submitted (see note on *Hungarian Passport*). The procedure takes on average three months. The required documents to be submitted with the application are as follows:

**1. The original birth certificate** (i.e. full birth certificate, showing data for parents as well. This is required in ALL cases.)

To register the birth in Hungary, the Hungarian authorities require the original birth certificate or a copy legalised by the Embassy. If you wish to keep the original certificate at the end of the procedure, the Consular Section is required to make a legalised copy. The consular fee for the legalisation of the copy is £13.00. In this case, please also provide a photocopy of the original certificate.

### 2. Translation into Hungarian of the birth certificate

Unfortunately, the Embassy is unable to undertake the work of translation.

a./ You may have the certificate translated by one of the translators on the enclosed [list](#). The translation has to be legalised by the Consular Section, the fee of which is £17.00.

b./ Should you wish to prepare the translation yourself, please bear in mind that the document must be translated in its entirety. We can accept your translation provided it is exact, accurate and conforms to the rules of the Hungarian language, and provided it is printed or typed. Your translation will be legalised by the Consular Section, the fee of which is £17.00.

c./ If the translation is prepared by the National Translation and Authentication Office (OFFI) – [www.offi.hu](http://www.offi.hu), 1062 Budapest, Bajza utca 52, Tel: (36-1) 428-9600, Fax: (36-1) 428-9610 –, it does not need to be further legalised. Likewise, there is no fee due to us if, at your request, the OFFI has authenticated the photocopy of the marriage certificate (see para 1 above). In this case we forward the original OFFI translation and the authenticated copy to the registration authorities.

### 3. Parents' marriage certificate (photocopy) OR Statutory declaration of acknowledgement of parentage

If the parents' marriage has not yet been registered in Hungary, it has to be undertaken together with the registration of the child's birth. (See note on [Registration of marriage concluded abroad](#))

In case the parents have not concluded a marriage or did so only after the birth of the child, a statutory declaration of acknowledgement of parentage has to be made, in principle by attending in person at the Consular Section. (In exceptional cases, it might be possible to have the declaration legalised by a notary public.) The form can be downloaded from our website ([Jegyzőkönyv az apai elismerésről](#)) – please fill in and sign **four original** copies. In the majority of cases, points 1), 3) and 6) are relevant. The consular fee of the declaration is £30.00.

### 4. Application form - Completed and signed by both parents ([Adatlap születés magyarországi anyakönyvezéséhez](#))

Please fill in the application form in Hungarian, with block capital letters and according to the conventions of the Hungarian language (name: surname followed by given name; date: year. month day., etc.). When signing the form, please make sure that the parent who is a Hungarian national signs according to the Hungarian usage, ie. surname first, given name second.

### 5. Declaration as to the name under which the child is registered in Hungary ([Névviselési nyilatkozat](#))

**6. Proof of parents' nationality** (copy of valid passports or identity cards)

**7. Consular fee:**

The application fee is **£64**. If you do not wish to have the original birth certificate back at the end of the procedure, the fee is **£51** (see para 1). If the translation and copy authentication was prepared by OFFI (para 2c), the fee is **£34**.

If your application is submitted by post, the fee is payable by Postal Order made out to the Embassy of Hungary.

**8. A self-addressed return envelope.**

**9. Please don't forget to provide a phone number and an e-mail address.**

**Appointment:**

From 15 November 2011 an appointment shall be booked for every consular affair.

You can ask an appointment directly through our Date Reservation System on the following website: <https://ifr.mfa.gov.hu>

Appointment may also be asked on the following e-mail address: [consulate.lon@mfa.gov.hu](mailto:consulate.lon@mfa.gov.hu) or from Monday till Thursday between 2 pm and 5 pm by phone. **020 7235 5218**

If you ask the assistance of a Notary Public bear in mind that only the signatures of those Notaries Public are accepted by the Consulate whose sample of seal and signature are in possession of the Consulate. You may find the list of Notaries Public on the website.

Applications linked to closely related cases (e.g. registration of a marriage or application for Hungarian nationality) can be dealt with at the same time.

Courtesy translations of the forms are available in English. Please note that these are for your information only, as the Hungarian versions are to be submitted with your application.

Should you need further information, please contact us by e-mail at [consulate.lon@mfa.gov.hu](mailto:consulate.lon@mfa.gov.hu), or by phone at 0207 235 5218 in the afternoon, between 2pm and 5pm.