

## Working hours of the Consulate:

Monday-Friday 9.30am - 12.00am

Phone number: 020 7235 5218

From Hungary: 00-44-20-7235-5218

E-mail: [consulate.lon@mfa.gov.hu](mailto:consulate.lon@mfa.gov.hu)

Except Hungarian and British public holidays.

The Consulate is closed on the following days:

**in 2011:** 1 January, 3 January, 15 March, 22 April, 25 April, 29 April, 1-2 May, 30 May, 13 June, 29 August, 31 October, 1 November, 26-27 December.

**in 2012:** 2-3 January, 15-16 March, 6 April, 9 April, 30 April, 1 May, 7 May, 4-5 June, 20 August, 27 August, 1-2 November, 24-26 December.

From 15 November 2011 an appointment has to be booked for every consular affair except in the following cases:

- collection of passports
- collection of documents (in these cases you can come during the working hours).

Appointment:

You can ask for an appointment directly through our Date Reservation System on the following website: <https://ifr.mfa.gov.hu>

When you book an appointment the **basic consular affair has to be chosen**. The other consular activities are involved. E.g. the legalisation of translation or legalisation of signature do not have to be selected if you book an appointment for the registration of birth however **you have to ask different appointments** for the consular cases **if there is no link** between them.

Please bring with you the confirmation of the appointment.

Appointment may also be asked on the following e-mail address: [consulate.lon@mfa.gov.hu](mailto:consulate.lon@mfa.gov.hu) or from Monday till Thursday between 2 pm and 5 pm by phone. **020 7235 5218**

The officers of the Consulate use the same Data Reservation System so they cannot give any earlier appointment than the DRS proposes.

The Consulate is not able to answer for the e-mails immediately as well as the phone lines of the Consulate are very busy. Please be patient, we try to answer for every question as soon as possible.

Please bear in mind that there is no possibility to book an appointment on the main line of the Embassy as well as there is no possibility to get any information (general or individual) concerning the consular affairs and we are not able to call you back if you called the main line of the Embassy.

Where a Hungarian authority is responsible for a procedure the Consulate only receive the applications but it does not have any effect on the administrative procedure concerned. So the Consulate is not able to inform you on the status of the individual administrative procedures. You may ask directly the Hungarian authorities.

An appointment should be booked for the following consular affairs:

1./ Verification of Hungarian citizenship

This procedure is needed if you do not have valid Hungarian passport or ID card or certificate of Hungarian Citizenship (issued within one year). This procedure should be chosen, too if you have not had any Hungarian document yet but you would like to verify your Hungarian citizenship based on the citizenship of your natives.

**Appointment:** choose the „Verification of citizenship”.

2./ Simplified naturalisation

This procedure applies if you or your natives were Hungarian citizen and **you speak fluently Hungarian**. For the English speaking applicants this procedure does not apply.

**Appointment:** choose the „Simplified naturalisation”.

3./ Registration of birth/death

This procedure is needed if a Hungarian citizen was born abroad and this fact should be registered in Hungary. If a Hungarian citizen died abroad the death also shall be registered by the Hungarian authorities.

**Appointment:** choose the „Registration of birth/marriage/divorce”.

4./ Registration of marriage or divorce

If a Hungarian citizen got married abroad the marriage should also be registered by the Hungarian authorities. This procedure shall be done in every case if a Hungarian citizen would like to change her/his marriage name or she/he has a child and would like to apply for passport for him/her. The divorce shall also be registered in Hungary similar to the registration of marriage.

**Appointment:** choose the „Registration of birth/marriage/divorce”.

5./ Voluntary acknowledgment of paternity

In most cases this procedure is needed together with the registration of birth but sometimes it could be individual application. If the parents of a child did not get married before the baby had been born this application is needed. You have to choose this point if you do not ask the certificate of birth of your child and the passport application at the same time. If you would like to authorise somebody in Hungary to represent you at the Hungarian authorities for the registration of the birth of your child (e.g. grandmother) you also have to choose this point and in this case the legalisation of your signature is involved.

**Appointment:** choose the „Voluntary acknowledgment of paternity”.

#### 6./ Registration of marriage + registration of birth + passport application

If the parents of a baby born in the UK are married but they do not have Hungarian marriage certificate than the registration of the marriage, the registration of the birth and the passport for the child may be applied together in the same procedure.

**Appointment:** choose the „Registration of marriage+birth+/passport”.

#### 7./ Voluntary acknowledgment of paternity + registration of birth + passport application

If the parents of a baby born in the UK are not married the father has to apply for this procedure but this and the registration of the birth and the passport for the child may be applied together in the same procedure.

**Appointment:** choose the „Vol.ackn.of paternity+registr.of birth+/passport”.

#### 8./ Passport application

At the passport application above 12 years a photo is taken and the fingerprints has to be collected. If the applicant is under 12 years and there is no any other related consular case (e.g. registration of birth) also this point shall be chosen.

**Appointment:** choose the „Passport”.

#### 9./ Proof of living

This certificate may be required by the Hungarian authorities for different administrative procedures. The document should be signed strictly personally at the Consulate in front of the consular officer.

**Appointment:** choose the „Proof of living”.

#### 10./ Legalisation of translation

The legalisation of a translation has to be made by the applicant or an official translator.

**Appointment:** choose the „Legalisation of translation”.

#### 11./ Certificate of good character

Certificate of good character or official certificate of authority. If you need an official translation on the certificate of good character you have to ask for it at the beginning of the procedure. For the translation other appointment is not required.

**Appointment:** choose the „Certification of good character”.

12./ Certificate of non-impediment, certificate of family status

The certificate of non-impediment is issued by the consul for the Hungarian citizens to get married abroad, and the official certificate on the family status of a Hungarian citizen issued by the Hungarian authorities.

**Appointment:** choose the „Certificate of non-impediment”.

13./ Change of name

Application for changing the birth or marriage name.

**Appointment:** choose the „Change of name”.

14./ Declaration of stay abroad

Declaration of permanent (above 3 months) or definitive stay abroad.

**Appointment:** choose the „Declaration of stay abroad”.

15./ Legalisation of copy

The legalisation of a copy taken by the applicant or made by the Consulate. Separate appointment is not required if it is attached to an other, “basic” consular procedure (e.g. citizenship or registration of marriage).

**Appointment:** choose the „Legalisation of copy”.

16./ Copy of documents from Hungary

Copy of a birth, marriage or death certificate issued by the Hungarian authorities.

**Appointment:** choose the „Copy of documents from Hungary”.

17./ Consular certificate

The consular certificate is issued for the request of an applicant to certify a fact which is officially known by the Consulate. E.g. this may be a certificate for the foreign authorities to certify that the applicant has started a consular procedure.

Appointment is required only in that case if there is no other (“basic”) ongoing consular procedure.

**Appointment:** choose the „Consular certificate”.

If you require a permission for repatriation of deceased you do not have to book an appointment!

18./ Resident permit

The foreigners intending to stay more than 3 months in Hungary may apply. The information on the resident permits as well as the EU Blue Card may be found on the following website: [www.bmbah.hu](http://www.bmbah.hu)

**Appointment:** you can ask by phone or by e-mail

Concerning the consular affairs you may find the detailed information on the website of the Embassy.

We deal only with the “classic” consular cases of protection of Hungarian citizens without appointment. Those people visiting the Consulate without appointment may be requested to wait long time (1-2 hours).

If you have an appointment please visit the Consulate in time. If somebody fails to appear in time we cannot deal with his/her case on the same day and a new appointment is required.

Please send also this page to your friends!